



MEMORANDUM

To	: RCBC Plaza Tenants	Date	: March 15, 2016
From	: Property Management Office	Ref. No.	: PMO-AMM-2016-27
Subject	: BUILDING WIDE GENERAL ALARM TESTING		

GENERAL ALARM TESTING

We will be performing a *General Alarm* function test on our Fire Alarm Detection System (FDAS) on **Wednesday, March 30, 2016 at 2:00 PM** and it will last approximately for several minutes simultaneously for both the alarms of Tower 1 and 2.

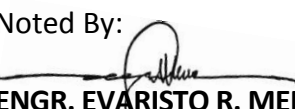
This function test on our FDAS System is necessary to validate the several corrective actions done on the said system as a result of the last observations/comments/findings determined during the General Functional Test conducted by the group a month ago. This would also provide closure to all pending items relative to the final turn-over and migration of our FDAS from the conventional to Addressable type System. With this, we will be ensured of the most reliable, technologically advanced fire protection system.

Testing will include the alarms of the Simplex Fire Alarm sounder with strobe lights. RCBC Plaza Property Management Office is encouraging tenants to take advantage of the test to verify the volume of the alarm and clarity of the announcement at different locations in your offices.

Should you have any queries, please feel free to contact our FDAS Supervisor, Engr. Jimmy Areno Jr. at 887-4941 loc 146 or any of the duty Internal Security Officers at 887-4941 loc 104.

Sincerely,

ENGR. JIMMY A. ARENO JR.
 FDAS Supervisor

Noted By:

ENGR. EVARISTO R. MEDINA
 Property Manager

NOTE: BELOW SHEET SHOULD BE FILLED IN WITH YOUR COMMENTS AND RETURNED TO RCBC PLAZA PROPERTY MANAGEMENT OFFICE AFTER THE ACTIVITY.

COMPANY NAME: _____
LEVEL/ TOWER: _____

PREPARED BY: _____
 Name and Signature of Authorized Personnel

HOW DOES THE ALARM SOUND?

CLEAR GARBLED UNCLEAR

Please specify details and other remarks

