



## MEMORANDUM

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<b>To</b>	<b>: RCBC Plaza Tenants</b>	<b>Date</b>	<b>: October 23, 2015</b>
<b>From</b>	<b>: Property Management Office</b>	<b>Ref. No.</b>	<b>: PMO-AMM-2015-77</b>
<b>Subject</b>	<b>: Building Management System Upgrade</b>		

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Message:

Our Building Management System (BMS) is currently undergoing system software upgrade, from Continuum 1.02 Version to the latest 2.0 Version. With this upgrade, our system will now be comparable to the latest Software system of Schneider's StruxureWare BMS System with capability such as full featured cyber stations interface, IT friendly and open system, full integration capability to all building system and equipment, built-in report generation and other latest BMS features.

Currently, the system is building up its graphics as part of the system upgrade. By October 24 and 25, 2015, our service provider is scheduled to migrate the entire database to the new system. In this connection, our BMS System will not be able to accommodate any building or facility Services utilizing the BMS as we will be focusing on the data migration for the next two days, avoiding any system interruptions to ensure 100% migration of data. On the other hand, all request shall be done through manual intervention thru our Engineering department to ensure continuous services to our tenants' requests.

For your info and guidance, please.

Sincerely,



**ENGR. EVARISTO MEDINA**  
Property Manager

*Cc: Tenant Relations Department  
Security Department*